Winter Camp Leader Guide 2019

December 27th-30th

Registration Deadline: November 22nd. \$25 Late Fee after November 22nd.



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Warner Scout Reservation

Camp Tukabatchee is one of two camps located on the 1,000 acre Warner Scout Reservation. The camp is owned and operated by the Tukabatchee Area Council, Boy Scouts of America and encompasses approximately three hundred and fifty acres of the reservation.

Camp Tukabatchee opened in the summer of 2000. The camp features a 50-acre lake for swimming, rowing, canoeing, sailing, and fishing. Α complete C.O.P.E. course and climbing/rappelling wall are located along the Dawson Environmental Trail.

Program features include an excellent shooting sports center incorporating rifle, shotgun, and archery; a full aquatics program, mountain biking, handicraft, Scoutcraft, sundry nature and environmental centers.

Meals are served cafeteria style in a large air conditioned and heated dining hall. The administrative building at camp is an air conditioned and heated facility that provides visitors restrooms and space for training and meetings. An air-conditioned 4 bed infirmary provides medical support for camp. Pavilions, staff cabins, and a self-serve trading post complete the basic program components.

Campsites are spacious. Most campsites encompass 3 acres and are designed for 32 Scouts and leaders. Each campsite has a multiuse pavilion. Underground utilities provide electricity and public county water to each campsite, weather permitting.

Welcome

Welcome to Camp Tukabatchee 2019. This guide is prepared for you, so you may plan for your Scouts the most exciting winter program ever.

Reservations for camp will be accepted until all spaces are full.

We hope you will find this guide helpful as you plan your winter program. If I can be of any assistance, please contact me.

Derek Robertson **Camp Director** 334.221.1122 tukwintercamp@gmail.com

Leith Wilson **BSA Staff AdvisorF** 334.419.0567

Camp Dates/Times

December 27-30, 2019

Check-in: December 27th, 1 pm-2pm Check-out: December 30th, 12pm

Key Dates

October 20, 2019

Applications for Winter Camp Staff Due

November 2, 2019

Merit Badge Request due to CSC Campership request due to CSC Special Food Request due to <u>Derek</u> <u>Robertson</u>

November 22, 2019

T-shirt sizes and fees due to CSC
Remainder of camper, leader, and merit
badge activity fees are due at CSC
*Late fees will be assessed after November 22,
2019

Campsite Occupancy

Most troops will be camping in Alibamu field by the central bathhouse. The central restroom will be open for use by all troops. Troops will be responsible for the cleaning of the central restroom, and a cleaning schedule will be posted on the doors.

Camperships

If a Tukabatchee Area Council Scout cannot afford the entire fee, a campership is available. Camperships are awarded after all other sources of financial help have been exhausted, including youth members' own earning power as well as his family's and unit's resources. Application forms are in the back of this guide. See the full campership policy included in the Camp Tukabatchee Information and Policy Packet, found on the Council and Camp Tuk website.

Directions to Camp

(1) From Interstate Highway 65: Take exit 186 (US 31 Prattville – Pine Level). Go north on US 31 for 2.5 miles to Autauga County Road 40. Turn Left on Autauga County Road 40 and go for 2.5

miles. Turn Right on Autauga County Road 59. Travel 0.8 miles and Camp Tukabatchee is on the left.

(2) From Alabama Highway 22: Turn south at US 31. Turn right on Autauga County Road 40 and drive for 2.5 miles. Turn right on Autauga County Road 59. Travel 0.8 miles and Camp Tukabatchee is on the left.

Camp Address

Camp Tukabatchee 2109 County Road 59 Prattville, AL 36067

Camp Phone Number

The phone number for camp is 334.358.5500. The phone number should be used only in emergency circumstances to get a message to a camper or leader. Calls originated by campers must be accomplished in the presence of his Scoutmaster or adult designee.

Insurance

Out of Council Troop must provide accident insurance for each Scout while at camp. Please have your policy ready at check-in.

Online Registration

Camp fees may be paid online. Visit the calendar on the camp or council websites. There is a small fee to pay online, but it will save you time, money, and gas. Winter camp registration will not go live until Sept 20, 2019.

Refund Policy

A refund policy is outlined in the Camp Tukabatchee Information and Policy Packet, found on the Council and Camp Tuk website, with the following amendment:

T-shirt fees will not be refunded after November 22, 2019.

Leadership

Each Troop must have at least 2 adults at camp at all times. A leader fee of \$50.00 is required for each leader. The leader fee is designed to cover the cost of the 8 meals served during the camp, incidentals like insurance and utilities, t-shirt and the camp patch.

***Anyone staying at camp for more than 24 total hours in the 4 days must register as a paid leader. ***

Special Food Requests

Special food requests for medical or religious reasons must be made to the camp director, Derek Robertson, by November 22, 2019. We will do our best to work with Troops on these requests. An additional fee may be required if we are unable to meet the request with our commissary stock.

Scoutmaster Help

Scoutmaster help is ALWAYS appreciated and needed. If you would like to hold free time or would like to teach a merit badge class, PLEASE let the program director know by November 4.

Camp Orientation Meeting

On Friday at 2:30 pm, there will be a camp orientation meeting held in the dining hall. ALL **YOUTH** and at least one Scoutmaster from each troop must attend.

What to Bring to Winter Camp

Recommended List would include:

BSA Handbook

BSA Uniform and hat or cap

Day Pack

Batteries and flashlight

Pillow

Shoes (2 pair)

Sweat shirt

Rain gear

Towel

Personal Tent

Ground cloth for tent

Personal hygiene items

Sleeping bag (winter rated 20 degree suggested)

Clothing for 4 days

Current BSA medical form

Merit Badge booklets

Money for Trading Post

Bible

Heavy Jacket

Paper and pen

Warm socks

Watch

Crocs and sandals are not allowed at camp except in the shower.

Camp Check-in

- Arrive on Friday no earlier than 1:00 pm.
 Check in is 1:00pm 2:00 pm. If you arrive late, you will not have time to complete all the check in procedures.
- 2. Park all vehicles in the camp parking lot. Do not parallel park next to the trees. Consolidate troop, patrol, and personal gear in the troop trailer or troop vehicle. As soon as all gear is present, a vehicle will be allowed to proceed to the campsite. Troop trailers will be allowed on the campsite long enough to unload on Friday, and reload on Monday. Camp and commissioner vehicles will be available to assist. Your vehicles must be out of the campsite by 12:30PM.

NO driving on Alibamu Field!

- The troop guide will lead the Scouts to the campsite on foot after medical rechecks are complete. All prescription medicine must be taken to the first aid lodge at the time of medical rechecks to be reviewed.
- Scoutmasters will remain at the camp office for a few minutes to complete all paperwork and pay remaining fees.
 Every effort will be made to speed up this process.
- 5. Troop Guides will take Scouts on a tour of camp.

 There is a meeting at the dining hall at 2:30 PM. All Scouts and Scoutmasters should attend.

What to Bring to Check-in

- Proof of troop accident insurance Out of Council Troops only
- 2. Camper Program Permission Slips
- 3. Updated roster
- 4. Remaining camp fees
- Medical forms with copy of insurance cards
- 6. Medication

Camp Staff

We are always looking for Scouts and adults to be a part of our camp staff. Staff members must be at least 15 years old by October 31, 2019 (no exceptions). A staff application is attached to this document.

Please remember that just because a Scout applies to work at camp does not mean that he/she has been hired or accepted. Do not just show up at camp. If you are in doubt, please call the camp director.

Camp Tukabatchee Information and Policies

Tukabatchee Area Council Revision 2019



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Camp Policies and Procedures

General Rule

Camp Tukabatchee is private property, owned and operated by the Tukabatchee Area Council, Boy Scouts of America. To assure the safety of all campers and to assure all scout codes and best practices procedures are observed, the Scout Executive, the Council Executive Board, and Camp Director are empowered to make decisions regarding the revocation of camp privileges for any camper for any reason. Should a decision to revoke camp privileges be made, a refund of all unused camp fees will be made.

Two Deep Leadership

There shall be a minimum of two adult leaders in each campsite. The first must be the unit leader (or acting unit leader) who is at least 21 years old and a registered member of the Boy Scouts of America. The second adult may be a registered scouter 18 years of age or older, or a registered parent of a participating unit member. Troops that cannot provide this leadership must contact the camp director for assistance. Please do this long before you arrive at camp. Often troops experiencing this problem will share a campsite.

Guests at Camp

Families often desire to visit camp and see their scout. Parents should check with the Scoutmaster before coming to visit. When parents and family do visit, they must sign in at the admin building. No scouts will be allowed to leave camp without the scoutmaster clearing the departure with the camp office.

Money at Camp

The camp is not responsible for the loss of any money. It is the troop's responsibility to set up a troop bank.

Vehicles in Camp

There is great concern for the safety of our scouts and the erosion problems at camp; therefore we limit the number of vehicles travelling the camp roads.

Again this year, the NO VEHICLES IN CAMP policy will be enforced. Troop trailers may be moved to the campsite, and then the vehicle returned to the parking lot. The only vehicles authorized to drive in camp will be camp trucks, delivery trucks, and vehicles approved by the camp director.

Each troop will be allowed to have one golf cart equipped with the night time lights at their campsite during their stay at Camp Tukabatchee. Acquiring carts is the responsibility of each unit. Only golf carts that can be used on golf courses are allowed.

NO SCOUT will be allowed to ride on carts at any time unless injured/sick and in need of emergency transportation.

No troop ATVs, Gators, 3- wheelers, 4-wheetlers, or Mule brand utility vehicles will be allowed on property.

Flammable Liquids in Camp

BSA policy and national camp standards dictate that flammable liquid fuels must be kept in a safe place under lock and key. Flammable fuels are dangerous. Please help us with this policy by brining all flammable liquids to the designated area. They will not be stored in the campsite or in the troop trailer. See the Camp commissioners for more information about storage.

Controlled Substances

Controlled substances are totally prohibited in camp. Anyone that is found with controlled substances will be required to leave camp and will be subject to the laws of the State of Alabama. Examples of controlled substances include but are not limited to alcohol, illegal drugs, and tobacco products for anyone under the age of 21.

Due to potential fire hazard, all fireworks are prohibited. Anyone found with fireworks will be required to leave camp.

A Scout is Clean.

Smoking at Camp

Leaders of scouts are reminded that smoking is a restricted activity. Out leaders are reminded in the Scoutmaster Handbook that they should not smoke in the presence of scouts. All building owned and operated by the Boy Scouts of America are smoke free.

Firearms

NO PERSONAL BOWS, ARROWS, OR FIREARMS ARE ALLOWED AT CAMP.

First Aid at Camp

A doctor is on call 24 hours a day for camp emergencies. Our emergency hospital is Baptist Health-Prattville. The first aid lodge is staffed. Medicines must be kept in the possession of an adult at all times, or you may leave them with the medic. Please bring all medicines for review during the medical recheck on Sunday

afternoon. It is the Scout's responsibility to take his medicine.

Anyone staying at camp overnight must turn in a medical form (at least parts A&B). Anyone staying more than 24 hours must turn in a full medical form (Parts A, B, & C). Only BSA medical forms will be accepted. If a form is completed in Spanish, it must be submitted to us 60 days before the event so we can have time to translate. All BSA medical forms expire after 12 months. School sports forms will not be accepted.

Please go to

http://www.scouting.org/filestore/HealthSafety/pdf/680-001_ABC.pdf for the current BSA medical form.

Shoes

Shoes must be worn at all times except when bathing or sleeping. There is nothing that can ruin a scout's experience at camp more than to be restricted because of a foot injury.

Water Consumption

Even though it will probably be cold, serious problems can occur when we do not stay hydrated. Training areas are provided with supplies of water for use by campers and staff. Campers must bring their own cups and or water bottles.

Camp Emergency Procedures

The camp air horn will sound for any camp emergency. A series of beeps is triggered by the camp staff. A sound similar to the one you hear at home is triggered by the local EMA office and is a weather emergency. Please respond to the emergency as soon as possible.

From 7:00 AM until 9:00 PM, all scouts and scouters should assemble at the dining hall flagpoles as quickly as possible. From 9:00 PM until 7:00 AM all scouts and scouters should remain in their campsite and await further instructions. Adult staff members will be at your campsite shortly with instructions.

Bicycles

Scouts are allowed to bring their bicycles to camp under the following instructions:

- 1. Bicycles are not allowed on trails.
- Parental permission slips must be submitted.
- 3. No bicycle racks are available.
- 4. Area restrictions in campsites are determined by the scoutmaster.
- 5. Riding time is from 7:00 am to 6:00 pm.
- Riders are required to wear helmets properly. If there are any questions about proper fit, please see the camp director.
- All bicycles are to be inspected by parents before arriving at camp and to be in good working order, including brakes.

Campsite

Your campsite is your home while at camp. Likewise, other campsites are homes for other scouts and scouters. Please practice campsite courtesy at all times. Ask for permission before entering another campsite. Do not enter if there in no one there as this is trespassing. Do not cut through other campsites on the way to activities. Contact the camp office to report any problems. Staff members will patrol campsites during meals. Any scout caught away from the dining hall without an adult, depending on the situation, is either assigned clean up duty or sent

home, NO WARNING. MOST TROOPS will be camping in the Alibamu activity field.

NO driving on Alibabu Field.

Protection of Camp Property

Troops are responsible for the care of camp property in their campsite. Scoutmasters need to inspect their campsites for damage on the day they check in. Report any damage to the camp commissioner no later than taps that same day. If it is not done on time it will be assumed your troop is responsible for the damage.

A Camp staff member will inspect each campsite for damage on the last day of camp. The troop will be responsible for any costs associated with the damage. Merit badge information and patches will not be issues until damage is paid in full.

Camp Security

Scouts are to strictly adhere to the buddy system whenever possible.

Everyone must attend meals, whether they plan on eating or not. Staff members will patrol campsites during meals. Any scout caught away from the dining hall without an adult, depending on the situation, is either assigned clean up duty or sent home. NO WARNING.

Check out

Campsites and bathhouses must be completely clean before your troop may leave. Once your troop is ready to leave, send someone to the dining hall to request a campsite inspection. Campsites must be cleared by the inspection staff before any merit badge paperwork and camp patches will be issued.

Camp Curfew

A nighttime curfew of 10:30 pm will be established and outlined to both scoutmasters and senior patrol leaders at the first night meeting. The staff members will patrol camp after curfew. After curfew, NO SCOUT is to be out of his campsite without an adult. NO EXCEPTIONS. The camp director will designate teams of staff who will patrol camp after curfew. If a scout is caught outside his campsite without an adult, he is to be taken to the office, his scoutmaster will be sent for, and he will be assigned cleanup duties in the dining hall for a meal. If a scout is caught outside his campsite after curfew a second time, his scoutmaster and his parents will be called, and he may be sent home.

Uniforms

Uniforms are one of the 8 methods of scouting. We expect scouts and leaders to wear scout clothing while at camp if owned. The uniform shirt, field uniform, is required for evening meals and chapel services.

Trading Post

The trading post is stocked with most items a scout will need at camp including some uniform parts, merit badge pamphlets, knives, flashlights, and snacks. The trading post will be set up in the dining hall. It is the goal of the trading post staff that "goodies" not interfere with the quality meals in the dining hall. There will be no bank at the trading post. All campers are expected to help keep the trading post clean by using trash bins. If excessive trash is found around camp, the camp director may direct all food items to be eaten at the trading post. A SCOUT IS CLEAN.

Guest Meal Tickets

Anyone who has not paid a camp fee must purchase a guest meal ticket from the medic office or from the camp director for \$5.00 per meal. Anyone staying at camp more than 24 hours must register as a full time leader. This includes older boys who are guests or acting as young leaders.

Scout Strong & Healthy Living

Scout Strong, a BSA initiative introduced in the Spring of 2011, is designed to promote healthy lifestyles in the scouting family.

Camp Tukabatchee is a great place to promote healthy living and lifestyles through safe and well planned outdoor physical activities. We also promote healthy living through the dining experience by including a salad bar at many meals and by using portion controls that are based on U.S.D.A. and U.S. Department of Health recommendations. However, the camp will not limit calorie intake or food consumption by campers while food is available. Most meals will have a call for seconds, if available.

At all meals certain items will be available to accommodate the largest appetite including peanut butter and jelly, bread, and other snack food.

Scoutmaster Help

Scoutmaster help is ALWAYS appreciated and needed. If you would like to hold free time or would like to teach a merit badge class, PLEASE let the program director know 30 days before camp start date.

Robert S Weil Dining Hall

Meals are served cafeteria style in this large airconditioned/heated building.

Camp Grace

For the food we eat, for the shelter around us, For the friends we meet, and all nature about us, we thank thee Oh Lord, Amen.

Camp Staff

We are always looking for scouts and adults to be a part of our camp staff. Staff members must be at least 15 years old by 30 days before the start of the camp event (no exceptions). A staff application is attached to this document.

Please remember that just because a scout applies to work at camp does not mean that he/she has been hired or accepted. Do not just show up at camp. If you are in doubt, please call the camp director.

Campership Policy

It is the policy of the Tukabatchee Area Council BSA that no child who demonstrates commitment to the 9th point of the Scout Law, "A scout is thrifty," be denied camp or activity participation simply due to financial means. To honor this concept, requests for camperships or scholarships will be accepted from any Tukabatchee Area Council unit that participates in a council sponsored fundraiser like annual popcorn sales, camp card sales, and unit FOS presentation. Demonstration of the 9th point of the scout law by a scout may include participation in a unit fundraiser within the past

12 months or other evidence of "works to pay his own way."

- Camperships are available only to youth members who are registered with the Tukabatchee Area Council on or before 60 days prior to camp event.
- 2. It must be understood that all other sources of financial help have been exhausted including the youth member's own earning power, his family's, his unit's, and the charter partner's resources.
- The campership is limited to one session of camp and is good only for cub scout, boy scout, or venture camping at Tukabatchee Area Council camps. Camperships are not transferable.
- 4. Campership applications must be submitted by the member's unit leader to the Council Camping Committee. The application should briefly and concisely state the circumstances for the Campership request, the amount the youth can pay, and the steps taken to secure additional funding should the council approve the application. It must also include the name and unit number of the youth member; the name, address, and telephone number of the unit leader: and the date the unit is scheduled to attend camp. The unit leader must certify the youth member's need by signing the application.
- 5. Applications must be submitted on or before 60 days before the start of

- camp to allow time for review and processing.
- 6. A campership committee shall have final approval of all campership applications.
- Camperships are based on available funds, if a campership is granted, the unit leader will be notified by mail or email of the amount.

Merit Badges and Classes Offered

Please review carefully the merit badge offerings. Several merit badges have prerequisites and age restrictions. Many merit badge offerings will provide the scout the opportunity to complete most, but not all requirements. We are looking to add merit badges to this list. Updates will be posted on the camp website. Two important issues related to merit badges:

1) Many merit badges require work by the scout in his campsite if he is to successfully complete most requirements. Be aware of the homework your scout should do.

2) Many of the camp's merit badge instructors are not yet 21. Therefore, they sign off on completed tasks, not merit badges. Troops should review scouts at camp or home to ascertain completion and sign-off on the actual merit badge.

Merit badge requests may be pushed to the end of the line if a boy has not submitted his \$50.00 deposit.

See the fees and other notes on the scout merit badge request form.

Campership Application-Winter Camp

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he application deadline is November 1, 2019.	For Office Use Only
roop/Crew # District Youth's Name	Amount approved: \$Approved by:/2019
rief description of circumstances:	
nit Leader's NameUnit Leader's daytime telephone ()nit Leader's AddressStateZiphe following contributions toward camp will be made by:	
Scout - including popcorn sales Scout's family Pack, troop or crew Chartered partner Total contributions	
Campership requested (the maximum that will be approved is \$60.00 -half) hereby, certify that said Scout will benefit from the camping experience, that a financial need does exist, and all local sources of inding have been explored.	all local sources of
nit Leader's Signature	

Please submit this application no later than November 1, 2019

Camp Tukabatchee 2019 Winter Camp

Registration Form

PARTICIPANT INFORMATION:	
Name:	Adult / Youth:
	Troop/Crew No:
City, ST Zip:	Rank:
Phone:	DOB (MM/DD/YY):
Email:	Male / Female:

If the participant above is a youth, please provide an adult contact information:
Guardian Name:
Guardian Cell#:
Guardian Email:

Fee includes one t-shirt and one patch		Fee:	Due:
Scout Fee - S, M, L, XL, 2X, 3X (circle) (adult sizes only)		\$120.00	
Adult Fee - S, M, L, XL, 2X, 3X (circle) (adult sizes only)		\$50.00	
Late Fee - Starts November 23 if not paid in full		\$25.00	
Items Below may not be available after No			
Extra Items	Qty:	Fee:	Due:
·	Qty:	Fee: \$3.00	Due:
Extra Items			Due:
Extra Items Extra Patch		\$3.00	Due:

A \$50 deposit is due at time of registration.

The balance is due by November 22 or the \$25 late fee will be added.

Extra items must be paid for at the time of order.

Classes		
Please Choose TEN classes. I	* Not all requirements can be	
You will be assigned up to 4 of these.		completed at camp.
Animation	Model Design & Building	
Chess	Robotics	(1) Two Period Class
Chemistry*	Signs, Signals & Codes	(2) Four Period Class
Citizenship in the Nation* (3)	Space Exploration	(3) Requires off-camp trip
Collecting	Surveying	
Communications *	Welding	Scouts should read the entire
Composite Materials (3)	Woodworking (1)	Merit Badge pamphlet before
Cooking * (2)		attending Winter Camp.
Disability Awareness	Non Merit Badge Options:	
Digital Technology	Operation First Class (1)	
Electricity	Shooting Sports	Some merit badge classes will
Engineering	(includes Chalk Ball, Cowboy Action and Rifle Shooting)	require some requirements to be accomplished before camp. You
Exploration		will receive a list of these items
First Aid	Adult Class Available:	before December 6.
Game Design	IOLS	ociore Beccinioci ().
Geocaching *		
Graphic Arts		Schedules will be provided by
Inventing *		December 6.
Law		

Camper Program Permission Slip Camp Tukabatchee

For Scouts and guests, under 18 year	s of age, participating in Winte	r Camp at Camp
Tukabatchee.		
(Print name)	of Troop/Crew #	has my permission
to participate in all activities and use		
bicycle during his or her stay at Cam		
Activities that my son or daughter m	ay NOT participate in:	
C.O.P.E. Ropes Course	Free time activities	requiring off-site trip
Mountain biking	Shooting Sports	
Welding	Class off-site	
If he/she brings a personal bicycle I l bicycle and it is in good mechanical		ve had inspected the
HOLD HARMLESS/RELEASE AG above activities at Camp Tukabatche in injury or death. In consideration of considering the risk involved and in a not-for-profit organization, I hereby against Boy Scouts of America, Tuka all employees, volunteers, or sponsor	te, involves a certain degree of a fitthe benefits to be derived and view of the fact that the Boy Screlease and hold harmless, and abatchee Area Council, BSA, a	risk that could result after carefully couts of America is a waive all claims
Participant signature		/ <u>/</u>
Parent/Guardian signature		<u>//_</u>
If participant is less than 19 years of		